

**Lynnville Town Council
February 2, 2021 Agenda**

CALL TO ORDER - PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: January 5, 2021

APPROVAL OF CURRENT BILLS: January 20, 2021 – February 2, 2021

DELINQUENT NOTICES: Shut off date February 10, 2021List for Park Lessees given to Sarah for violation of lease****

ADJUSTMENTS: None

TREASURY REPORT:

Community Center	\$ 27,231.30
Fire Department	\$179,846.65
General	\$580,924.09
Park	\$156,770.60
Utilities	\$854,619.87

****Amount saved for Digital Meters \$209,543.00**

NEW BUSINESS:

- Baker Tilly is now on the Municipal Securities Rulemaking Board and are registered “municipal advisors”
- Thursday mornings from 9-12 webinar training at Town Hall (SBOA, DLGF, LTap, OCRA, USDA)
- 26th Annual ILMCT Institute and Academy – March 15 - 18

Gary Holder, Town Superintendent

- “To-Do List” updated
- Work Report – January 5, 2021 and February 2, 2021

J. William Bruner, Attorney

- Update on Nuisance Complaints
 - 426 Oak St - Abandoned trailer
 - 217 Doerner Rd
 - 104 Beaver Ln
- Research on how to get rid of tractor

Lauri Stockus, Clerk-Treasurer

Tim Reibold, Fire Department

Doris Horn, Town Council Member

- Schedule for new lighting at Town Hall

Rachel Titzer, Town Council Member

Stacy Tevault, Town Council President

ADJOURNMENT

NEXT MEETING: February 16, 2020 – 6:00pm Virtual ZOOM Meeting

ANY AND ALL BUSINESS TO PROPERLY COME BEFORE THE LYNNVILLE TOWN COUNCIL

Town of Lynnville

February 2, 2021

Present: Stacy Tevault, Rachel Titzer, J. William Bruner, Lauri Stockus, Gary Holder, Tim Reibold, Mike Dennis

Absent: Doris Horn, Sarah Kolley, Marcus Jolly

Call to Order

Approval of Minutes: Rachel makes the motion to approve the January 5, 2021 minutes as presented. Stacy seconded. All in favor. Motion carries.

Approval of Current Bills: Rachel makes the motion to approve the January 20, 2021 – February 2, 2021 bills as presented. Stacy seconded. All in favor. Motion carries.

Delinquent Bills: Shut off date February 10, 2021. The lessee delinquents have been given to Sarah to send violation of lease. Rachel makes a motion to shut off water for all delinquent accounts not paid by shut off date. Stacy seconded. All in favor. Motion carries.

Adjustments: None

Treasury Report: Lauri Stockus Clerk-Treasurer

Community Center	\$ 27,231.30
Fire	\$179,846.65
General	\$580,924.09
Park	\$156,770.60
Utilities	\$854,619.87

**Amount saved for Digital Meters \$209,543.00

New Business:

Baker Tilly

Baker Tilly is now on the Municipal Securities Rulemaking Board and is a registered "municipal advisor". Stacy asks Lauri to explain what this means for the Town of Lynnville. The rules/best practices/procedures for accounting, reporting and running of cities and towns are set by the Federal, State, or County Governments. If there we, as a local government, have questions on new procedures or how to report, questions may now be asked of a local unit instead of Town Hall calling state or federal help lines for answers.

Thursday Morning Webinar Training

Due to Covid, 2020 training was canceled and will probably be cancelled for 2021. To keep the required continuing training up to date with SBOA, DLGF, LTAP, OCRA and USDA and to make for 2020 all these departments have put together webinars. I have blocked out Thursday mornings 9am-12pm for webinar training. Stacy would like a list of the training and webinars to know what certifications we will be working on. Jana or another park employee is scheduled to be at Town Hall during this time to answer phones and take messages.

26th Annual ILMCT Institute and Academy – March 15-18

This training will also be virtual this year. The Town Council would like to look through the classes before deciding if they would like to pay for the Deputy Clerk-Treasurer to take these classes also. This will be tabled until next meeting.

Gary Holder – Town Superintendent:

Stacy stated, it is the town superintendent's responsibility to be the point of contact for after-hour situations concerning town emergencies. The responsibility includes going to the site, access the situation and decide who needs to be called from there. Our fire department has gone above and beyond at many of these instances in the past but it is not their responsibility to take care of situations like trees/limbs in roads. Gary wanted to know about what companies he would call for different situations. Stacy replied it would be his responsibility to get and keep a list of all the companies, people, etc. he would need to get hold of in different situations.

"To-Do List" Updated

Work Report – January 5, 2021 and February 2, 2021

The work list provided has several items listed, some say "in progress" but none say they have been completed. Stacy would like work reports completed with more detail going forward. This includes dates/hours worked on projects and if/when projects are completed.

Gary asked about handicap area in front of Town Hall. Rachel stated she would like to make sure everyone is on the same page about the handicap area in front before anything is done. After some discussion the handicap parking area will be placed north of the food pantry where there is a slope to the road already to get onto the sidewalk. They also decided to have a handicap area in front and one behind the slope. The area is to painted blue but no handicap sign needs to be put up.

Gary asked about railing by the back stairs. Stacy and Rachel both agreed they have not decided what to do back there yet but the handicap signs are to be taken down asap.

Marcus Jolly – Veolia: Not Present – Lauri read report on Marcus behalf

The motor in trash pump at the WWTP is going out so they need to purchase a new one. The cost is approximately \$1000.00. Rachel makes a motion to allow Veolia to purchase the new trash pump. Stacy seconded. All in favor. Motion carries.

Working with Eric from Commonwealth to get the digital meter project moving forward.

Work Report

1. Completed Lab test
2. Filled reports with the state
3. Changed sludge bag out and has sludge hauled off
4. Preventative maintenance on the lift stations
5. Preventative maintenance on the wastewater equipment
6. Safety inspections
7. Working with Eric from Commonwealth to get new water meter proposal
8. Added bleach when needed to water tower
9. Collected bacteria samples
10. Flushed dead ends on the water system
11. Working on possible wastewater expansion with Spurgeon

12. Had furnaces fixed at the Sewer plant
13. Had generators serviced for annual service
14. Ordered more sludge bags from Blue River

Tim Reibold – Fire Department:

Stacy thanked the Fire Department for taking care of the fallen tree in the road. Stacy and Rachel both agreed the town would be willing to compensate the fire department for the time and labor spent taking care of the tree. Tim said they were not out there long and they only had to use a chainsaw for short amount of time but he would speak with Scott about it. Tim clarified the fire department is more than willing to take care of all true emergencies or to check on relatives when needed. Stacy said this was something Gary could have done and he knows it is his responsibility now so this issue should not happen again.

The fire department will be looking into getting a larger trailer for the side-by-side this year.

There are a couple new members of the fire department.

Continuing to look into expanding for storage.

Rachel let Tim know new banners have been ordered and should be delivered within a couple weeks. There are 8 instead of 12 this time. The banners this time are “Community Pride” sponsored by the town and feature fire department, Lynnville Park, Tecumseh Trail, etc. Lauri or Miranda will contact the fire department as soon as they come in so they can be hung.

Mr. Bruner – Town Attorney:

Mr. Bruner would like the nuisance Complaint for 426 Oak St information resent to him.

The other 2 nuisance complaints are park lessees. As of the last Park Board meeting, Sarah was going to get the address information sent but nothing has been received yet. If there are no deliverable addresses, they can be hand delivered.

Will look into seeing if the old tractor could be donated or if it needs to be advertised and go through bidding process.

Mr. Bruner has been in contact with Anthony Law, Kenneth Marrett’s lawyer, Jarod Marrett has been missing but Kenneth has at least partial interest in the personal property on the leased property. It is clear Jarod has interest in the lease with Lynnville Park. According to the information Mr. Bruner has Jarod’s lease is paid in full, taxes are paid, insurance is paid so there would be no reason for the town to evict or cancel the lease at this time. The town is not in a position to cancel or terminate the lease at this time. Mr. Law is of mind, the lease is an asset, he is trying to get a judgement against Jarod. If he is able to get the judgement, he will ask that the lease be “executed on”. This would mean he would ask the lease be sold to pay the judgement. When and/or if this happens, the Town would be in a position to transfer the lease to Kenneth. Mr. Bruner asks what the Board’s thinking is concerning entering in a lease agreement with Kenneth if he receives the judgement to execute on the lease. Stacy and Rachel agree, as long as everything is done the right way, they do not see a problem with entering into a lease with Kenneth. He will need to realize there is absolutely no sub-leasing also. Mr. Bruner will get more information from Anthony Law concerning the plans on this issue. The lawyer and Kenneth have a copy of the lease. Mr. Bruner wanted to make sure it is clear there has not been a judgement made at this time and nothing can be done until one is made.

Lauri Tevault – Clerk-Treasurer: Nothing to add

Doris Horn: Not Present

Rachel Titzer:

The Eagle Scout who built the playground equipment will be delivering it to Lynnville Park on Saturday. Rachel will contact Sarah and/or John at the park to inform them of the delivery and to make sure the grass on the Southside of the Rec Building is an acceptable place until the playground is ready or if either would have another area, they would like it set until ready for placement.

Lutz Concrete sent in an estimate of \$6,500 for concrete work around the playground area. The concrete work might be a higher estimate for installation because concrete would be a one-time installation while asphalt would be redone every so many years.

Stacy Tevault:

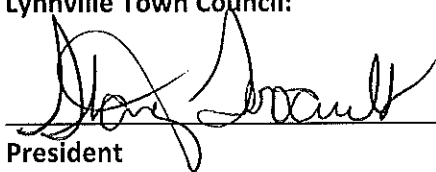
It has come to the attention of the Park Board the lessee at 113 Red Sage Ln does not live on the property but her adult child is living in the property full time. Stacy asks Mr. Bruner if there is anything, they can do about this. Mr. Bruner said this is a form of sub-leasing even if they are not charging the son, any form of sub-leasing is a violation of the lease. Stacy stated the Park Board was very specific with the lessee when allowing her to take over this particular lease. She was told her and her alone would be able to lease the property and when she didn't want it anymore the personal property would be required to be removed. It was also made very clear there would not be any transfer of lease allowed. Once her lease was no longer in affect the property would not be leased anymore due to Tecumseh Trail going through. Stacy said she would confirm this information with Sarah then contact Mr. Bruner to move forward if need be.

There is another lessee at 439 W Hwy 68 with the same issue. The personal property is in a person's name but her son, his wife and kids are actually living on the property. They are also delinquent on property taxes which is a violation of lease. There has also been an issue with the people living on this property parking their vehicles in a way that blocks Tecumseh Trail. Stacy said she would have Sarah provide an address for Mr. Bruner to send a letter about the violations and also have them attend a Park Board Meeting to confirm who is living in the property and to make sure all the paperwork is in order and properly filed.

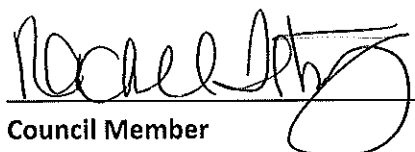
Next Meeting will be February 16, 2021, 6:00pm Virtual ZOOM Meeting

Stacy entertains a motion to adjourn the meeting. Rachel makes the motion to adjourn. Stacy seconded. All in favor. Meeting is adjourned.

Lynnville Town Council:




President



Council Member

Council Member

Attest: 

Clerk-Treasurer